



JOHN V. ROACH
HONORS COLLEGE



Course Enrichment Contract for Honors Elective Credit

Application deadlines:
Fall 2018 – August 31
Spring 2019 – January 25

PURPOSE AND EXPECTATIONS

An honors course enrichment contract – a binding agreement between an honors student and a TCU faculty member, specifying supplemental learning activities to be undertaken in conjunction with the faculty member's course – provides a unique opportunity to enhance the course experience. By fulfilling the terms of the contract, the student is able to earn honors elective credit via a non-honors course.

Students

Students should pursue a course enrichment contract only if there is a strong academic rationale for undertaking the contract rather than an honors elective course.

Students are expected to:

- assume primary responsibility for developing the contract proposal, in consultation with the supervising professor;
- understand the requirements for successful completion of the contract;
- submit work to the supervising professor on time;
- assume primary responsibility for arranging regular meetings with the supervising professor outside of class;
- complete contract work during the term in which they are registered for the course; and
- upload learning artifacts to a designated Honors Box folder during the semester.

Supervising faculty members

Supervising faculty members are expected to:

- provide guidance as the student develops her/his contract proposal (for example, make sure the proposal specifies all contract requirements and assessment criteria);
- meet regularly with the student and provide timely feedback on his/her work; and
- provide candid end-of-semester feedback – to the student and to the Honors College – regarding the student's fulfillment of the course enrichment contract.

Further information

Please direct all questions regarding honors course enrichment contracts to Dr. Rob Garnett, Associate Dean, John V. Roach Honors College (r.garnett@tcu.edu).

TIMELINE AND INSTRUCTIONS

Fall 2018 contracts

April 2018

Student meets with honors advisor to discuss academic justification for course enrichment contract; advisor grants or denies permission to proceed

April-August 2018

Student develops contract proposal (aided by tips on Honors College website and in consultation with faculty sponsor) and contacts Cameron Navarro (c.navarro@tcu.edu) to request that a Box be created for their contract proposal

No later than August 31, 2018

Student delivers two items to Box:

- course syllabus
- complete contract proposal, including four signatures: from Honors advisor, supervising professor, and supervising professor's department chair

September 2018

Honors College Curriculum Committee approves contract proposal or requests revisions; in the latter case, student must revise and resubmit the proposal

October 2018

Honors College contacts each student, asking for a midterm progress report

December 2018

- Student uploads course enrichment artifacts to designated Box folder
- Supervising faculty member submits final assessment of student's contract fulfillment

Spring 2019 contracts

November 2018

Student meets with honors advisor to discuss academic justification for course enrichment contract; advisor grants or denies permission to proceed

November 2018-January 2019

Student develops contract proposal (aided by tips on Honors College website and in consultation with faculty sponsor) and contacts Cameron Navarro (c.navarro@tcu.edu) to request that a Box be created for their contract proposal

No later than January 25, 2019

Student delivers two items to Box:

- course syllabus
- complete contract proposal, including four signatures: from Honors advisor, supervising professor, and supervising professor's department chair

February 2019

Honors College Curriculum Committee approves contract proposal or requests revisions; in the latter case, student must revise and resubmit the proposal

March 2019

Honors College contacts each student, asking for a midterm progress report

May 2019

- Student uploads course enrichment artifacts to designated Box folder
- Supervising faculty member submits final assessment of student's contract fulfillment

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I, the undersigned honors advisor, grant this student permission to proceed with the development of an honors course enrichment contract proposal for the upcoming semester.

Advisor's Signature:

Date:

Comments:

Student:

TCU ID number:

Email address:

Year (1st, 2nd, 3rd, 4th) and expected graduation date:

Major(s):

Honors advisor:

Course title:

Course abbreviation and number:

Course credit hours:

Semester/year in which course enrichment contract will be completed:

Supervising faculty member:

Supervising faculty member's department chair:

I, the undersigned student, understand that I must successfully complete the learning activities specified in this course enrichment contract in order to earn honors credit for this non-honors course. I must also provide evidence of my value-added learning by uploading all required work products to a designated Honors College Box folder at the end of the semester.

Student's Signature:

Date:

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Please provide a carefully written document (at least 2-3 pages, single-spaced) in which you address the following questions:

1. What is the academic rationale for undertaking this course enrichment contract rather than taking an Honors elective course?

2. Provide a detailed description of the course enrichment work you will undertake and how it will add value to your learning experience in the course. Specifically:
 - What do you propose to do? Be specific about your goals, methods, and timeline.
 - How will this work enrich your learning, beyond the learning you would otherwise achieve in the course itself?
 - What work products will you submit as evidence of your enriched learning?

3. With whom do you propose to work and why? How will the supervising professor support you in the proposed learning process?

4. Why is this project important to you personally? How does it speak to your research or creative interests?

5. Please explain in detail (based on the information shown on the next page):
 - Which honors learning outcome you will achieve through your course enrichment activities; and
 - Which action step will be used to accomplish this learning outcome

I have read and hereby endorse the terms stated in this contract:

Supervising Professor:

Date:

Department Chair:

Date:



Honors Learning Outcomes and Action Steps

The John V. Roach Honors College student will by oral and written means

[select (1) or (2), not both]

(1) inquire creatively, think critically, and solve problems.

In particular, the student will

[select one of the following]:

- (a) develop a creative process of inquiry and synthesis.
- (b) apply knowledge, skills, and tools necessary to articulate a problem clearly.
- (c) use broad in-depth analysis of evidence to make decisions and communicate beliefs clearly and effectively.
- (d) argue for and develop solutions to specified problems.

(2) synthesize ideas across disciplines or within a discipline.

In particular, the student will

[select one of the following]:

- (a) identify and access information from relevant discipline(s).
- (b) explain disciplinary or multidisciplinary ideas in context and evaluate relevance.
- (c) apply disciplinary or multidisciplinary knowledge to new situations.

To achieve the learning outcome specified above, I will take the following **action step**:

[select one of the following]

- A. I will be exposed to and study the analytical materials and techniques relevant to the course topic.
- B. I will apply discipline-specific techniques to developing, presenting, and writing my own arguments.
- C. I will use close reading and/or research to identify both abstract and “real-life” problems.
- D. I will articulate, explain, and propose solutions to problems.
- E. I will reflect on issues pertinent to the course topic, differentiate salient elements associated with the issue, and develop a process to further analyze and explore this issue.
- F. I will articulate further implications/responses arising from careful consideration of an issue and respond using any of the various forms of creative expression.