



# Departmental Honors Project Registration Form

**Due date:** If graduating in **May or August**, this form is due by 5:00 PM on October 15 of the semester before graduation. If graduating in **December**, this form is due by 5:00 PM on March 15 of the semester before graduation. Submit the completed form to the Honors College office – 1016 Scharbauer Hall.

By submitting this completed form to the John V. Roach Honors College, I am declaring my intent to complete a Departmental Honors Project toward completion of **Departmental Honors in**

**Name of department:**

Name: \_\_\_\_\_ TCU ID#: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

Phone #: \_\_\_\_\_ Major(s): \_\_\_\_\_

Anticipated Graduation Date (check one):  Dec.  May  Aug. Year: \_\_\_\_\_

Tentative Project Title: \_\_\_\_\_

**Description of Proposed Project:**

(If you need more space for your project description, please attach an additional page.)

***We agree to serve on the committee for the above-described project:***

Note: Some departments may require only two committee members; please check with your Supervising Professor and Department Chair.

**1. Supervising Professor**

<b>Name Printed:</b>		<b>E-mail Address:</b>	
<b>Signature:</b>		<b>Date:</b>	

**2. Committee Member (typically from the student's major department)**

<b>Name Printed:</b>		<b>E-mail Address:</b>	
<b>Signature:</b>		<b>Date:</b>	

**3. Committee Member (typically from outside the student's major department)**

<b>Name Printed:</b>		<b>E-mail Address:</b>	
<b>Signature:</b>		<b>Date:</b>	

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***I accept this committee's membership:***

**Department Chair**

<b>Name Printed:</b>		<b>E-mail Address:</b>	
<b>Signature:</b>		<b>Date:</b>	

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**I understand that to complete Departmental Honors, I need to do the following:**

- Enroll in the appropriate Departmental Honors classes as required by my academic department, and make a grade of C or higher in those classes.
- Submit this completed form with all required signatures to the Honors College office by the appropriate deadline.
- If my project involves research with human/live animal subjects, discuss IRB or IACUC approval with my Supervising Professor.
- Present my project publically, ensuring that I follow the presentation format and guidelines of my college/school.
- Ensure that my committee members have reviewed and approved my final project before submission to the Honors College.
- By the stated deadline, use the online submission system to submit a digital version of my final Departmental Honors Project.

My final Departmental Honors Project will be stored permanently in the [TCU Library Digital Repository](#). If needed, I may request that my Departmental Honors Project be hidden from public view.

**Student's Signature:**

**Date:**