

Frequently Asked Questions about Fall 2020 Advising/Enrollment for Honors College Students

• When does enrollment for Fall 2020 begin?

Fall 2020 enrollment begins on Monday, April 20, 2020.

• When do Honors students enroll for Fall 2020 classes?

Honors seniors and juniors will enroll on **Monday, April 20**, and Honors sophomores and freshmen will enroll on **Tuesday, April 21**.

Your classification (senior, junior, sophomore, or freshman) is based on *earned* hours; it does *not* include hours in which you are *currently* enrolled. It *does* include transfer/AP hours (as long as those hours appear on your TCU transcript).

Freshman..... 0-23 earned hours (not including hours in which you are currently enrolled)
Sophomore 24-53 earned hours (not including hours in which you are currently enrolled)
Junior 54-83 earned hours (not including hours in which you are currently enrolled)
Senior..... 84+ earned hours (not including hours in which you are currently enrolled)

• How can I find out when my assigned registration/enrollment date and time are?

You can find your assigned date and time by signing into my.tcu.edu. Please see the How-to video located here: <https://www.youtube.com/watch?v=ZNfCadA8bC0>.

• Where do I go to enroll in my classes?

You can enroll anywhere in which you have Internet access. You will enroll in your classes through the online system – <http://my.tcu.edu>. Click on the “Manage Classes” tile, and then you can use “Add Classes,” “Enroll by My Requirements,” or “My Purple Schedule Builder” to prepare your Fall 2020 schedule. You must wait until your assigned date and time to begin enrolling.

• How do I know which classes to take for the TCU Core Curriculum?

You can find the TCU Core Curriculum worksheet at http://honors.tcu.edu/wp-content/uploads/2015/04/TCU_CC_Worksheet.pdf.

You can find a list of ALL COURSES that TCU has approved to count toward the TCU Core Curriculum at <http://www.reg.tcu.edu/docs/tcucc.pdf>.

You can print your **Degree Progress Core Report** by going to my.tcu.edu. First, **turn off your pop-up blockers**. If you are using a Mac, you should use the **Firefox browser** instead of Safari. Please see the How-to video located here: <https://www.youtube.com/watch?v=70nqhB99PCA>.

Again, before attempting to create the report, make sure:

- you have **disabled your pop-up blockers**, and
- you are **not using Safari** as your browser.

The **Degree Progress Core Report** lists all of the classes you have completed (including transfer and AP classes) as well as the ones in which you are currently enrolled. It also shows you which TCU Core Curriculum requirements you have fulfilled.

• How do I know which classes to take for my major/minor?

The degree requirements for all majors/minors are listed in the *TCU Catalog*:

<http://www.catalog.tcu.edu/>. *It is essential that you meet with an academic advisor in your major department to discuss specific requirements, policies, and procedures for your major.*

• What if I want to change my major? (Or drop a major or add/drop a minor?)

You can request a change of major online at my.tcu.edu. Please see the How-to video located here:

<https://www.youtube.com/watch?v=n-voVYn0IX4>.

Your online request to add or change your major or minor will be sent to the appropriate academic dean's office. You will receive an e-mail to notify you of whether or not the dean's office approved your request. Some majors require a specific application process.

• Where do I find a listing of the courses that will be offered in Fall 2020?

The Fall 2020 courses will be listed on the online Class Search: <https://classes.tcu.edu/>.

• When using the online Class Search, how do I find Honors classes?

To find Honors classes on the online Class Search, use the "Class Attribute" drop-down menu and select either "Honors: Cultural Visions Classes," "Honors: Colloquia Classes," or "Honors Classes." The section numbers for Honors classes always begin with "6" (e.g., 615). Also, the word "Honors" will usually, but not always, be in the class title.

Please see the How-to video located here: <https://www.youtube.com/watch?v=YQIOJa4O1Ng>.

• Do I have to meet with an academic advisor before I can register for Fall 2020 classes?

If you are a student in your first four semesters at TCU, then yes, **you must meet with an advisor from your major department** before you can register for Fall 2020 classes. For their first four semesters at TCU, all students will have an advising hold placed on their student account. To have the advising hold removed, you must meet with an **academic advisor from your major department**. Your assigned departmental academic advisor's name is posted in my.tcu.edu.

Third and fourth-year students sometimes have advising holds on their accounts. Even if you do not have an advising hold on your account, it is still a very good idea to meet with your major academic advisor. She/he/they will help you understand your degree requirements and stay on track toward graduation.

• How do I know who my academic advisor is?

You can find the name of your assigned academic advisor in my.tcu.edu. If no academic advisor is listed, that means that your academic department has not yet assigned an advisor to you. In this situation, you should contact your academic department (i.e., your major department) and request that they assign you an academic advisor. If you are in the Pre-Health program, then you will meet with a [Pre-Health academic advisor](#).

Please see the How-to video located here: https://www.youtube.com/watch?v=7Vjmi0_whpg.

• What if I have two or three academic advisors?

If you have two majors, then you will have two academic advisors – one for each major. As an Honors student, you also have an Honors academic advisor. If you are an athlete, you will also have an athletics academic advisor.

It is important that you periodically meet with all of your academic advisors because each one is an expert in his/her/their particular area. Your major advisor(s) can help you stay on track in your major area(s). Your Honors academic advisor can help you stay on track with your Honors requirements. Your athletics advisor will help you keep your athletic eligibility.

• I earned AP credits (or IB credits), but they are not showing up on my TCU transcript/Degree Progress Core Report. What should I do?

First, you should contact the [TCU Registrar's Office](#) in the basement of Sadler Hall. You need to find out if they received your AP score report from the College Board (or your IB exam score report).

If they did not receive your College Board AP score report, then you will need to contact the College Board (<https://apstudents.collegeboard.org/sending-scores>) and request that they send a score report to the TCU Registrar's Office:

TCU Box 297004
Fort Worth, Texas 76129

• I earned transfer credits/dual credits/concurrent enrollment credits before coming to TCU, but those credits do not show up on my TCU transcript/Degree Progress Core Report. What should I do?

First, you should contact the [TCU Registrar's Office](#) in the basement of Sadler Hall. You need to find out if they received your academic transcript from the college/university where you took the transfer/dual credit/concurrent enrollment courses.

If they did not receive your college/university transcript, then you will need to contact that college/university and request that they send an *official transcript* to the TCU Registrar's Office:

TCU Box 297004
Fort Worth, Texas 76129

• Can I take transfer courses in the summer?

Once at TCU, students are allowed to transfer a **maximum of 12 credit hours to TCU**. Those 12 credit hours do NOT include credits that you earned PRIOR to your first semester at TCU. So if you earned AP/IB credits or high school dual credits (or concurrent enrollment credits), those credits do NOT count toward the 12-hour maximum.

You may take transfer courses at a *community college/two-year school* until you have reached junior standing, which is 54 earned credit hours. Once you are a junior (≥ 54 earned hours), you are not allowed to take transfer courses at a community college/two-year school.

Once you are a junior (≥ 54 earned hours), you **CAN** take transfer courses at a **four-year college or university**.

You must get PRIOR approval from your academic dean's office to take transfer courses. You need to complete the online Transfer Credit Request form PRIOR to taking the transfer courses.

The Transfer Credit Request form is located on my.tcu.edu. Please see the How-to video located here: <https://www.youtube.com/watch?v=8yJ7wmmRiSI>.

• How do I know which classes will transfer to TCU from the other school?

If it is a community college in Texas, you can use the *Texas Common Course Numbering system*. Refer to:

- <http://www.acs.tcu.edu/docs/2015%20Texas%20Community%20College%20Course%20Numbers.pdf> or
- <https://admissions.tcu.edu/apply/course-transferability/>.

If you want to take transfer classes at a four-year school in Texas or a school outside of Texas, you will need to look for a class that has the same title (or a similar title) to the TCU course.

For example, TCU offers a course entitled, “General Psychology.” Another school might have the same (or similar) course, but they might call it “Introduction to Psychology.” You should go to that school’s web site and find the course description for the class that you want to take. Print the course description and show it to your academic advisor. She/he/they will help you determine if it is an equivalent course. You should also submit the course description when you submit your online Transfer Credit Request form to your academic dean. (See above for explanation of the online Transfer Credit Request form.)

• Can I take classes that count toward my major at another school?

You need to discuss this with your departmental/major academic advisor. Some departments will allow you to take major classes at another school, and some will not.

• Can I take Core Curriculum classes at another school?

Yes, you can take Core Curriculum classes at another school, **EXCEPT** for the following requirements:

- Cultural Awareness (CA)
- Global Awareness (GA)
- Citizenship/Social Values (CSV)
- Writing Emphasis I and II (WEM)

You must take the **CA, GA, CSV, and WEM requirements at TCU (or abroad with TCU professors)**. You may take any other Core Curriculum classes at another school (with a maximum of 12 transferable hours). Once you are a TCU student, you must receive permission from your academic dean prior to taking transfer classes. See above for explanation of the online Transfer Credit Request form.

• Can I take an online course at another school and have it transfer to TCU?

In many cases, it is fine to take an online course at another school, as long as you take it at an accredited college or university. You must still follow all of TCU’s transfer policies (see above). Some online courses may not be transferable to TCU. Once you submit the Transfer Credit Request form on my.tcu.edu, your academic dean’s office will let you know if the online course is acceptable or not.

• I would like to take 18 hours for Fall 2020. May I enroll in 18 hours?

Yes, but you must wait until the first day of the semester to do so. Until that time, you may enroll in up to 17 hours. The computer system will prohibit you from enrolling in more than 17 hours until the first day of the Fall 2020 semester (Monday, August 24, 2020). **You do NOT need your dean’s permission to enroll in 18 hours.**

- **I would like to take 19 or more hours for Fall 2020. How do I sign up for 19 or more hours?**

To enroll in 19 or more hours (i.e., ≥ 19 hours), **you must get permission from your academic dean**. Even with your dean's permission, you still have to **wait until the first day of the semester** (Monday, August 24, 2020) to enroll in hours totaling more than 17. Until the first day of the semester, the computer system will prohibit you from enrolling in more than 17 hours. Once the semester begins, you should contact your academic dean to request permission to take ≥ 19 hours.

TCU charges a flat tuition rate when you take 12-18 credit hours. If you take more than 18 credit hours in a given semester, you will have to pay for each additional credit hour over 18.

- **Will my band/ballet/guitar/painting/photography class fulfill the TCU Core Curriculum Fine Arts requirement?**

No. To fulfill the Core Fine Arts requirement, you must take a 3-credit hour survey/theory course that focuses on the relationship between the arts and society. Course offerings include *Dance in World Cultures*, *Introduction to Creative Writing*, *Survey of Music*, *Survey of Jazz and Pop Music*, *World Music*, *From Rock to Bach*, *Survey of Theatre*, *Survey of Musical Theatre*, *Survey of Film*, and *Introduction to Art History*, among others. One studio art class was recently approved to count toward the TCU Core Fine Arts requirement: ARST 10133 – *Three-Dimensional Design*.

- **How many Honors classes should I take each semester?**

It is important to periodically meet with your Honors College academic advisor so that you can discuss the best way to fit your Honors requirements into your academic plan.

All students in their **first semester** in the Honors College are required to enroll in an Honors course as designated by a 600-section number. After that, students are expected to make consistent progress by *engaging in the Honors curriculum each semester until they have completed Lower-Division requirements*. On average, you should take 1-2 Honors classes per semester.

A student who is not engaged in the Honors Curriculum – i.e., taking a 600-section class, studying abroad, and/or pursuing an Honors Enrichment Contract – for two consecutive semesters will be dismissed from the Honors College.

If a student has been dismissed due to not engaging in the Honors Curriculum, but the student wishes to continue pursuing Honors, then she/he/they will need to set up an appointment with an Honors academic advisor in order to create a plan and timeline for completion of remaining Honors requirements.

- **How many Honors classes do I need to take to complete Lower-Division Honors?**

You need to fulfill five requirements to complete Lower-Division Honors, including two Honors Cultural Visions courses (and/or an approved study abroad experience) and three Honors Elective courses (and/or an Honors Course Enrichment Contract and/or a score of 5 on an AP test or a score of 7 on a HL IB test). For more information about your eligibility for the Honors Course Enrichment Contract, please consult your Honors academic advisor.

• Are there additional ways, besides taking Honors classes, that I can fulfill Lower-Division Honors requirements?

Yes. You can earn one Honors Elective by having an **AP exam score of 5** or **IB HL exam score of 7**. If you receive approval from your Honors academic advisor and the Honors College Curriculum Committee, you can earn one Honors Elective by setting up an **Honors Course Enrichment Contract** in a non-Honors class. After consulting with your Honors academic advisor to discuss eligibility, you can do a maximum of one Honors Contract for an Honors Elective.

You can fulfill your Honors Cultural Visions by participating in an approved **study abroad program**. A summer study abroad program fulfills one Honors Cultural Visions requirement; a fall or spring program fulfills two Honors Cultural Visions requirements. The [Honors Explorations](#) programs fulfill one Honors Cultural Visions requirement. Approved study abroad programs include the following: TCU Programs (TCU Faculty-Led programs and “TCU-In” programs), Partner Programs (“TCU-Approved programs”), and Honors Explorations. See <http://studyabroad.tcu.edu/> for details about TCU Study Abroad Programs (TCU Faculty-Led programs and “TCU-In” programs) and Partner Study Abroad Programs (“TCU-Approved” programs), such as [CIEE](#) and [IES](#).

• What are the GPA requirements to remain an active member of the Honors College?

For the first two years, the Honors College minimum GPA requirements are the same as TCU Freshman Academic Scholarship GPA requirements.

--End of first year 3.000 minimum

--End of second year 3.250 minimum

--End of third year 3.400 minimum

--End of fourth year 3.500 minimum

To complete Upper-Division Honors and to earn the Honors Laureate distinction, students must have a cumulative GPA of at least 3.500 at the time of graduation.

• By when must I complete Lower-Division Honors requirements?

The short answer is that you must complete your Lower-Division Honors requirements by graduation. Many students complete Lower-Division requirements by the end of their second year; however, this timeline is flexible, depending upon an individual student’s situation. Some students take their final Lower-Division Honors course during their third or even fourth year. It is important to meet with your Honors academic advisor to set up a plan that fits with your degree requirements.

• May I begin Upper-Division Honors even if I haven’t finished Lower-Division Honors yet?

Yes, you may begin Upper-Division Honors even if you haven’t finished Lower-Division yet. You should discuss your plans with your Honors academic advisor to make sure you are on the right track.

• Regarding Upper-Division Honors, what are my options?

You may pursue **University Honors** (three Honors Colloquia), **Departmental Honors** (research or creative project and thesis), or both University Honors and Departmental Honors.

To complete University Honors, students take three Honors Colloquia (9 hours of HCOL).

To complete Departmental Honors, students complete a research or creative project and a paper (i.e., the Senior Honors Thesis) in their major discipline under the guidance of a faculty committee. With special permission, a student may complete Departmental Honors in his/her/their minor. Students should enroll in the appropriate Departmental Honors courses.

• When should I begin Upper-Division Honors?

Students pursuing University Honors usually begin in their third year; however, some students take their first Colloquium during their second year. Please consult with your Honors academic advisor. Students pursuing Departmental Honors usually begin their project in the spring of their third year. These timelines are variable, depending on individual students' situations.

If you think you want to pursue **Departmental Honors** (the creative or research project), you should begin discussing your interest in Departmental Honors with faculty members in your major department during your ***second year/sophomore year***.

If you are interested in working in a science professor's lab (Biology, Chemistry, Physics, etc.), you should speak with the professor about lab/research opportunities at the end of your first year/freshman year or the beginning of your second year/sophomore year.