

Creating Departmental Honors Classes

To create a departmental honors course for one or more students, departments should send the following information to the Registrar (REG@tcu.edu):

- Semester/year in which the course will be offered
- Course prefix and catalog number (e.g., PSYC 30003)
- Course suffix must be -6xx (“600” designates an honors course)
- Day/time: TBA ARR (if conducted as a directed/independent study)
- Building/room: NONE (if conducted as a directed/independent study)
- Departmental Permit required
- Professor: _____ (typically the student’s supervising professor)
- Class Attribute: Honors (redundant but important!)
- Class prerequisite: say, “must be an honors student to enroll” (HONR Student Group)
- Max enrollment: ____ (often 1 but can be any number)
- Wait list: ____ (0 if “Department Permission required”)

For further information, contact Rob Garnett (Associate Dean; r.garnett@tcu.edu) or Marie Martinez (Director of Advising; m.d.martinez@tcu.edu) in the John V. Roach Honors College.